Project Visa Documents Required

1. Letter (original / fax) from the Indian Company awarding the contract to the foreign company specifying the following details:

i. Name of the foreign Company

ii. Registered address of the foreign company

iii. Name of the project awarded as per the tender document

iv. Location of the project in India (village/town/district/state)

v. Duration of the contract (number of days)

vi. Total number of foreign workers likely to be sent by the foreign company (category wise)

a) Highly skilled

b) Skilled technicians with diploma/polytechnic degree

c) Skilled workers with school level education

2. Letter (original / fax) from the Indian company addressed to the Indian Mission explicitly stating that:

i. It guarantees the conduct of the foreign company and the foreign personnel involved in the execution of the project/contract.

ii. It would be responsible for ensuring that the applicant (name of the applicant, passport number and date of birth shall be mentioned) will abide by Indian rules and regulations.

iii. It will be liable to ensure departure of the applicant from India before expiry of Visa.

3. Three sets of duly filled application forms. Each application should have one photograph pasted on it and one photograph attached to it.

4. Letter from the foreign employer providing brief description of the nature of its project in India and a brief description of the job which the applicant is required to perform in India.

5. Curriculum Vitae of the applicant.

6. Documentary proof of the educational qualification.

7. Professional expertise certificate

8. Registration certificate of the employing company under the Companies Act / Proof of registration of the firm in the State industries department or the Export Promotion Council.

项目签证所需文件

1. 印度公司授予外国公司合同的中标函（原件/传真），需明确以下内容：
   i. 外国公司名称
   ii. 外国公司注册地址
   iii. 根据招标文件所授予的项目名称
   iv. 项目在印度的地点（村/镇/市/邦）
   v. 合同期限（天数）
   vi. 外国公司拟派遣的外籍工人总数（按类别分列）
   a) 高技能人员
   b) 持有文凭/理工科学历的技能技术员
   c) 具有中学教育水平的技能工人

2. **印度公司致印度驻外使领馆的担保函**（原件/传真），需明确声明：
   i. 担保外国公司及参与项目执行的外籍人员的行为合规。
   ii. 负责确保申请人（须写明申请人姓名、护照号码及出生日期）遵守印度法律法规。
   iii. 承担确保申请人在签证到期前离境的责任。

3. **三套填写完整的申请表**。每份申请表须粘贴一张照片，并另附一张照片。

4. **外国雇主出具的说明函**，简要说明其在印度项目的性质，以及申请人需在印度从事的工作内容简述。

5. **申请人个人简历**。

6. **学历证明文件**。

7. **专业资质证书**。

8. **雇用公司根据《公司法》取得的注册证书** / 公司在邦工业部门或出口促进委员会的注册证明。