Documents requirement for B-1 Visa

B-1 签证所需文件

所需材料 / Documents

1. Completed and signed application form (Signature on application form and passport should be the same)

填写完整并签名的申请表（申请表上的签名应与护照上的签名一致）。

2. One copy of the passport (the personal data page and signature page) and one copy of residence permit or work permit in case of foreign nationals. Copies of previous Indian visa and entry exit records (if applicable)

护照复印件一份（个人信息页和签名页），外国公民需另提供居留许可或工作许可复印件一份。如适用，还需提供以前的印度签证及出入境记录复印件。

3. Recent 5cm x 5cms, front pose, full face photograph where the ears are visible in white backdrop. (Scanned Photo will not be accepted.)

近期 5 厘米×5 厘米正面免冠照片，需露出双耳，白色背景（不接受扫描照片）。

4. Copy of the Chinese ID Card. (both sides) (Only for Chinese nationals)

中国身份证复印件（正反两面）（仅适用于中国公民）。

5. Hukou Original (with English translation); photocopies of all pages (Only for Chinese nationals)

户口本原件（附英文翻译）；所有页的复印件（仅适用于中国公民）。

6. Bank balance statement averaging at least RMB 10,000 for last three months.

最近三个月银行余额证明，平均余额不低于人民币 10,000 元。

7. Detailed itinerary

详细行程安排。

8. Original / Fax Invitation Letter from a recognised Indian Company (Invitation letter should be legible with clear signature of the invitee.

经认可的印度公司出具的邀请函原件/传真件（邀请函应清晰可辨，并有被邀请人的明确签名）。

9. Certification of incorporation or registration of the Indian company or PAN of Indian company

印度公司的注册证书或营业执照，或印度公司的永久账号（PAN）。

10. Original (or copy) of the dispatch letter from the Company of the applicant

申请人所在公司出具的派遣函原件（或复印件）。

11. Business license of applicant's company and its authenticated English translation or CCPIT Registration Certificate of Incorporation

申请人所在公司的营业执照及其经认证的英文翻译件，或中国国际贸易促进委员会（CCPIT）出具的注册登记证明。

12. Business Visa Proforma

商务签证申请表。

13. Highest Education Qualification Certificate

最高学历证书。

14. No Criminal Record Certificate

无犯罪记录证明。